Congratulations on wanting to take Dual Enrollment classes! The first thing you need to do is fill out the application so you can take the Accuplacer to prove your college readiness. Please click the link below to learn more about dual enrollment at Colorado Mountain College and to start your Dual Enrollment application.

<https://coloradomtn.edu/classes/concurrent-enrollment-high-school/>

The application is a two-step process that I will walk you through.

1. Click on the blue tab “Start your application”
2. Follow the instructions and fill in the required cells
   1. Enrollment term: Most of you will choose Fall 2021
3. Password & Password Reset Question
   1. This can confuse students because the answer to the question cannot be the password. For example: your password is **Broncos.** The reset question is: **My favorite sport.** The password reset answer **Football.** The reset question and answer are supposed to be a hint so you can remember the password.
   2. Click submit and wait for the next page to load. Write your password down!
4. On the left-hand side of the new page there are three steps listed. Basic Info, additional info and signatures.
   1. **Basic Info:** Continue down the page entering and verifying the information and answer the last question regarding gender.
   2. **Additional information:** Social security number. If you have one please provide it. If you do not have one choose I do not have one. Finish the ethnicity question and click save and continue.
   3. **Signatures:** You will need to provide the name, email and phone number of one parent.Please read the agreements and change the dropdown boxes to “Yes.” Type the signature names exactly as they were entered previously. Click submit application. That’s it, you’re done!

You will receive a confirmation email and/or text from me with your CMC student ID number. You will need this number to take the Accuplacer. It can take 24 hours to receive your number, so do not wait until the last minute to fill out and submit your application.

Included with these instructions is a sheet with the dual enrollment class offerings for the 2020 school year at EVHS. Not all classes require the Accuplacer and some require both the reading and math Accuplacer, while others have student age requirements. Please talk with your high school counselor about your Academic Plan and which dual enrollment classes are right for you and when. If you have questions please contact me at [ccarlson@coloradomtn.edu](mailto:ccarlson@coloradomtn.edu)